

**BID PROPOSAL FORM  
02A – SITEWORK**

PROJECT: SAGE RUN PHASE II  
San Antonio, TX

BID DATE: **March 4, 2025 @ 2:00 PM Central Time**

SUBMITTED BY: (please print clearly)

Company \_\_\_\_\_ Date: \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Proposal Contact/Title: \_\_\_\_\_ Signature: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Email: \_\_\_\_\_

In response to your request to submit a bid for execution of the following work, the following information is provided to define the Scope of Work, which will be required of the Selected Bidder. It is intended for the following information to be complementary with the requirements of all the other Contract Documents.

The Scope of Work shall include all labor, supervision, services, materials, equipment, tools, scaffolds, hoisting facilities, transportation, storage, and other things necessary to provide a complete turn-key package in accordance with the Contract Documents and specifically including, but not limited to, the following bid documents and primary specification sections:

- A. Civil Construction Documents issued by Pape Dawson Engineers dated February 2024
- B. Geotech Report prepared by Raba Kistner dated June 3, 2022
- C. R&M Interested Bidders Memorandum & Supplemental Documents 01-06

**02A Sitework - BID PACKAGE**

**GRAND TOTAL BID \$** \_\_\_\_\_  
(Please round to the nearest whole dollar. No cents.)

- \* Sales Tax Included? (Circle one) Yes No
- \* Diversity Contractor? Yes No
- Diversity Certification Type (MBE/WBE/DBE/Veteran, etc.) \_\_\_\_\_

**Unit Prices: (all inclusive, including raw labor and labor burden)**

- A. Superintendent / Foreman \$ \_\_\_\_\_ / HR
- B. Journeyman / Mechanic / Carpenter (Skilled Labor) \$ \_\_\_\_\_ / HR
- C. Helper / Laborer \$ \_\_\_\_\_ / HR

We agree to start work within five (5) days after Notice of Award of Contract.

**The Owner and/or Contractor reserve its rights to reject any or all bids at its sole discretion.  
The Subcontractor/Vendor agrees to hold firm the pricing in this proposal for a period of sixty (60) days from date of this proposal.**

**Proposal Breakdown:****SITEWORK:**

	<b>Quantity</b>	<b>Cost</b>
A. Mobilization / Survey / Site Demolition / Sawcutting	Lump Sum	\$ _____
B. Erosion Control & Maintenance / Construction Entrances	Lump Sum	\$ _____
C. Earthwork / Grading / Fine Grading	_____ CY	\$ _____
D. Temporary Laydown Area	_____ SY	\$ _____
E. Import / Export Soils to maintain proposed subgrades (+/- 0.10')	_____ CY	\$ _____
F. Export Excess Soils from Utility Trench (unless used)	_____ CY	\$ _____
G. Topsoil in Islands / Back-of-Curb Back-fill	_____ CY	\$ _____
H. Sleeves Installed for Electric Conduit / Irrigation	_____ LF	\$ _____
I. Box Culvert Construction (please circle) <b>Precast</b> or <b>Cast-in-place</b>	Lump Sum	\$ _____
J. Box Culvert Railings	_____ LF	\$ _____
K. Storm Drainage / Secondary Drainage / Storm Structures	_____ LF	\$ _____
L. Underground Utilities - Domestic Water / Fire	_____ LF	\$ _____
M. Underground Utilities - Sanitary Sewer	_____ LF	\$ _____
N. Asphalt Paving	_____ SY	\$ _____
O. Curbs & Gutter	_____ LF	\$ _____
P. Parking Bumpers / HC Signs / Striping / Road Signage	Lump Sum	\$ _____
Q. Landscaping & Irrigation (Complete System)	Lumps Sum	\$ _____
R. Temporary Construction Fence and Gates	_____ LF	\$ _____
S. Dumpsters & Porta-Johns	Lump Sum	\$ _____
T. Cost of Shop Drawings / Submittals / Samples	Lump Sum	\$ _____
U. ALL OTHER COST (please list)	Lump Sum	\$ _____

**SUBTOTAL A through U:**

\$ \_\_\_\_\_

Payment &amp; Performance Bond

\_\_\_\_\_ % \$ \_\_\_\_\_

Textura Billing add-on (0.22% = x .0022 of Base Bid up to \$5,000 cap)

\$ \_\_\_\_\_

**GRAND TOTAL (Must match Page 1 Grand Total)**

\$ \_\_\_\_\_

**Alternates: (See Specifications for Alternates)**

Alternates are to be individually priced and should include all labor, materials, taxes, insurance, permits, bond amounts, fee, equipment, scaffold, hoisting, transportation, supervision, etc. to perform this work. If an item does not apply mark it "N/A".

N/A

### **Voluntary Alternates:**

We welcome all voluntary alternates. Please include all Voluntary Alternates on your letterhead and attach to this proposal for consideration. As stated above, prices should include all labor, materials, taxes, insurance, permits, bond amounts, fee, equipment, scaffolding, hoisting, transportation, supervision, etc. to perform this work.

- |   |               |          |
|---|---------------|----------|
| 1. <b>Alternate 1:</b> Payment & Performance Bonds Amount | (Rate _____%) | \$ _____ |
| 2. <b>Alternate 2:</b> _____                              |               | \$ _____ |
| 3. <b>Alternate 3:</b> _____                              |               | \$ _____ |

### **Scope: (DO NOT OMIT ANY INCLUSION LISTED BELOW – PROVIDE PRICING FOR ALL)**

(This scope of work is meant to further clarify work categories shown in the specifications and does not in any way reduce the work called for in the specifications unless noted above as “as applicable”. Items which do not need further clarification are detailed solely in the above specification sections and not detailed further herein below.)

#### **A. Provide all labor, materials, taxes, insurance, permits, fees, equipment, scaffold, hoisting, transportation, supervision, etc. to perform the following work in accordance with the plans and specifications:**

1. Phasing of work per the Contract Documents & Overall Project Schedule.
2. Subcontractor shall participate in Preconstruction Planning meetings as directed by Robins & Morton.
3. Include labor for daily continuous clean up while Contractor is on site.
4. All references to “Contractor” and “Subcontractor”, as it pertains to this scope of work, is the responsibility of this trade contractor. Robins & Morton will facilitate coordination between trades.
5. If this said Contractor cannot provide all of the scope mentioned in the breakout or this “Scope of Work” section, this Contractor should reach out to other joint venture / sub-tier subcontractors to provide a combined complete scope.
6. Removal and disposal off-site of all cleared or demolished debris. Provide any dumpsters if needed and/or haul off trucks for demolished items.
7. Removal of, but not limited to, the following items: asphalt, site concrete paving, site concrete sidewalks, handrails, concrete curbs, pole bases, existing storm lines, utilities, manholes, site signage, etc. for a complete site demo package. All sawcut of existing paving or concrete needed for a smooth transition is included.
8. Include removal and replacement of asphalt, concrete sidewalks and curbs as shown.
9. Surface rainwater pumping/removal, as needed, to complete your scope. Provide positive drainage during site work at all times.
10. Provide all layout and surveying associated with this scope of work.
11. Coordinate layout with existing property lines.
12. Provide equipment and qualified personnel for performance of all surveying and layout for this scope of work.
13. Provide erosion, sediment, tree protection and dust control acceptable to governing authorities, including construction entrances and all silt fencing as required by both the Contract Documents and any governing authorities. Adhere to any tree preservation requirements set forth in the contract documents.
14. Include complete maintenance and inspections of erosion control systems for the duration of the project. This is to be inspected and corrected on a daily basis while working on site. This includes required SWPPP documentation of inspections/corrections. **Initial** \_\_\_\_\_
15. Include any SWPPP permitting cost required by the authority having jurisdiction.
16. Complete excavation and compaction of site to finish grades as shown. Provide any subgrade elevations at +/- 0.10’ for thicknesses of specified material (gravel base, asphalt thickness, sidewalk thicknesses, etc.).
17. All bedding, backfill, and compaction required for this subcontractor’s scope of work.
18. All standard City and/or County requirements shall be included.
19. Haul-off of excess stockpiled materials, as needed, to complete the scope of work.

20. Subcontractor shall exercise caution when excavating/grading/etc. around the existing transformers, switches and electrical manholes. Operators shall always know the distance of hoisting equipment to adjacent overhead electrical lines.
21. Tap existing utilities as indicated on the Contract Documents.
22. All utility coordination.
23. Utility locates for all areas in this subcontractor's area of work. This includes hiring private utility locate contractor as needed.
24. Demolish all existing utilities scheduled to be removed.
25. Furnish and install site utilities. Include any thrust blocks, valves, fittings, manholes (manhole connections and plugs), and excavation as required.. Include taps/tie-ins/etc. to existing manholes, etc. as shown, and patch any abandoned holes as needed.
26. Furnish and install complete storm drainage system as shown. Final connection will be by this Subcontractor.
27. Furnish and install the sanitary sewer as shown.
28. Include trench boxes and any other necessary excavation supports if room for proper benching is not available.
29. All proper testing of lines per the specifications and local jurisdictions shall be included.
30. All asphalt paving and patching per plans, specifications, and local codes.
31. All site concrete including but not limited to sidewalks, curbs and gutter, concrete flumes, concrete paving, ADA tactile warnings, and miscellaneous site concrete. Include all expansion joints, construction joints, etc. as needed to install the concrete as shown.
32. All site signage per plans, specifications and local codes, including any bollards for signage.
33. All painting of curbs, handicapped accesses, crosswalk striping, arrows, parking striping, street markings and other color identification as required.
34. All barricades and flagging necessary for scope of work.
35. Maintain both pedestrian and vehicular traffic as required for this subcontractor's scope of work.
36. Maintain existing streets in a clean, orderly manner during site work.
37. Coordinate work with Owner's testing lab as needed, including proof-rolling, density tests, etc.
38. Provide samples of existing and/or proposed fill materials to Owner's testing agency.
39. Provide and maintain a concrete wash-out containment system for all concrete related to this scope of work. Removal of concrete washout material as needed and removal of containment system upon completion of work.
40. All City and County close-out procedures shall be included. This includes final site surveys.
41. As-built drawings of this subcontractor's scope of work on both printed sheets and CADD files, sealed by either a Professional Engineer or Professional Land Surveyor.

**B. Exclusions:**

1. Provide a list of exclusions (not covered in scope of work above) on your Company Letter Head.

**Schedule and Manpower: (Durations should assume a normal flow of work with other trades)**

- |   |       |       |
|---|-------|-------|
| A. Estimated duration to provide Submittals / Shop Drawings from NTP          | _____ | Weeks |
| B. Estimated Lead time on underground utility piping or connection structures | _____ | Weeks |
| C. Estimated Lead time on any long lead times (list in your clarifications)   | _____ | Weeks |
| D. Estimated duration from mobilization to substantial completion             | _____ | Weeks |
| E. Number of Mobilizations  | _____ | Each  |
| F. Estimated Average Manpower   | _____ |       |

G. Estimated Peak Manpower \_\_\_\_\_

**Safety (REQUIRED FOR SUBMISSION)**

A. Experience Modification Rate (EMR) \_\_\_\_\_

B. Total Recordable Incident Rate (TRIR) \_\_\_\_\_

C. Lost Time Incident Rate (LTIR) \_\_\_\_\_

**Subcontract Form:**

A. The Subcontractor, by signing this proposal, acknowledges that they have read and agree with the Robins & Morton Standard Form of Agreement – Subcontract Form OS-041 (enclosed), including the Job Safety Plan for this project, which will be used as the forms of agreement. If the Subcontractor has any exceptions, those exceptions must be attached to this Bid Form for review and consideration by Robins & Morton. The contract will not be negotiated upon issuance. INITIAL \_\_\_\_\_

B. This Bid Proposal Form hereby becomes a part of the Plans and Specifications for this project.

C. The Subcontractor agrees to comply with the following schedules within the Subcontract Form OS-041 as indicated by responses below.

- **Alcohol/Drug Policy Statement** - Schedule C of Subcontract Agreement:      \_\_\_ YES    \_\_\_ NO
- **Harassment Policy Statement** - Schedule D of Subcontract Agreement:      \_\_\_ YES    \_\_\_ NO
- **Insurance Requirements** - Schedule E of Subcontract Agreement:      \_\_\_ YES    \_\_\_ NO
- **EEOC Policy** - Schedule F of Subcontract Agreement:      \_\_\_ YES    \_\_\_ NO
- **Health and Safety Plan** – Schedule J of Subcontract Agreement:      \_\_\_ YES    \_\_\_ NO

**Subcontractors (If Any):**

The following is submitted as our list of Subcontractors, which we intend to use on this project.

Sub-Subcontractor Name	Work	Estimated Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Signature**

Operating as (strike out words that do not apply) an Individual, a Partnership, a Corporation under the laws of the State of \_\_\_\_\_

Respectfully submitted,

This \_\_\_\_\_ Day of \_\_\_\_\_ 2025.

Notary Public

\_\_\_\_\_

My Commission Expires

\_\_\_\_\_

\_\_\_\_\_  
Name of Firm

By \_\_\_\_\_

Title \_\_\_\_\_